



Federal Office for
Agriculture and Food

Federal Office for Agriculture and Food, DE-53168 Bonn, Germany

Project Coordinators / European National Coordinators

European Regional Focal Point for
Animal Genetic Resources (ERFP)
ERFP-Secretariat

c/o Federal Office for Agriculture and
Food (BLE)
513 Information and Coordination
Centre for Biological Diversity (IBV)
Deichmanns Aue 29
DE-53179 Bonn
Germany

Head
Dr. Frank Begemann

TEL +49 (0)228 99 6845 3239
FAX +49 (0)228 6845 3105

frank.begemann@ble.de
www.ble.de / www.genres.de/

17th meeting of the Assembly of European National Coordinators for Animal Genetic Resources in Stavanger, Norway, 27th to 28th August 2011

service hours:

Monday to Thursday:
9 to 12 a.m. and 1 to 4 p.m.
Friday: 9 a.m. to 2 p.m.

Bonn, 18th May 2011

Dear Project Coordinator,

We have the pleasure to invite you to participate in the 17th ERFP Assembly Meeting of the National Coordinators for the Management of Animal Genetic Resources in Europe. The ERFP Assembly will be held in connection with the annual meeting of the European Federation of Animal Science (EAAP) in Stavanger, Norway from Saturday, 27th to Sunday, 28th August 2011.

The draft agenda is enclosed. It will be up-dated and can be downloaded together with the enclosed documents at <http://www.rfp-europe.org/>.

The ERFP Assembly Meeting will take place at the Clarion Hotel Stavanger, Ny Olavskleiv 8, NO-4008 Stavanger, Norway (<http://www.clarionhotel.com/hotel-stavanger-norway-NO079>). Clarion Hotel offers single rooms at a rate of 1.080,- NOK including breakfast. We include a list of other hotels near the venue. Further information about accommodation is also available at the EAAP website for its 62nd annual meeting at <http://www.eaap2011.org>.



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In order to confirm your participation at the meeting, please return the attached registration form to the ERFP Secretariat before the end of June 2011. If you are unable to attend you may send a representative. However, please note that only one representative per country may participate.

ERFP cannot offer any financial support for the participation of National Coordinators. However, no fee is payable.

Following the ERFP Terms of Reference there will be elections to the ERFP Steering Committee since Mark Maguire's (Ireland) term of office ends in 2011. As laid down in the ERFP Terms of Reference the ERFP Steering Committee consists of five members of the Assembly and a chair, each elected by the Assembly for a 4 year term of office. The members should represent each of the European sub-regions – South, Central, East, West and North, with the chair being outside the regional consideration.

Currently, the ERFP Steering Committee is chaired by Asko Mäki-Tanila from Finland and consists of the following National Coordinators:

- Didier Bouchel, National Coordinator of **France**
- Tamás Szobolevski, National Coordinator of **Hungary**
- Oya Akin, National Coordinator of **Turkey**.

We would therefore like to ask you for two nominations to the ERFP Steering Committee to be received by the ERFP Secretariat by the end of June 2011.

The ERFP Secretariat would like to present a synopsis of the countries' annual reports. Therefore, we would like to ask you to send your country's annual report, following the format attached, to the ERFP Secretariat by the end of June 2011.

The agenda provides the opportunity for you as project coordinator to summarise the work and findings of your ERFP project. Due to the number of projects we will have to limit each presentation to 10 minutes. When preparing your presentation can you please include the results of your project so far in relation to the project aim, the project duration (beginning and envisaged end) and the expenses so far. The travel expenses (economy class tickets only) and accommodation for your attendance at the ERFP Assembly meeting can be paid from the remaining funds of the project you are project coordinator of, or if you are unable to attend, for the participation of one project member who will give the presentation.

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Looking forward to seeing you in Stavanger!

With kind regards



Prof. Dr. Asko Mäki-Tanila

Chair of Steering Committee,
European Regional Focal Point
for Animal Genetic Resources
(ERFP)



Dr. Frank Begemann

Head of Secretariat,
European Regional Focal Point
for Animal Genetic Resources
(ERFP)